

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

PIONEER HILLS METROPOLITAN DISTRICT

Held: Wednesday, September 2, 2020 at 4:00 P.M. All participation in this meeting, including public participation, was by telephone and/or electronic means to preserve the health, safety and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic via the following zoom meeting location:

<https://us02web.zoom.us/j/85633915499?pwd=L2tubnVlejY2ZWFSMCtGdm9VZU5aQT09>; Meeting ID: 856 3391 5499, Password: 253538; or Dial-In Number: 1-346-248-7799

Attendance:

The special meeting of the Board of Directors of the Pioneer Hills Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualification to serve on the Board:

Gail L. Powell (*via video/telephone conference*)
Doug Houston (*via video/telephone conference*)
Amanda Eno (*via video/telephone conference*)
Erin Kerr (*via video/telephone conference*)

Also present were Tamara Seaver, Icenogle Seaver Pogue, P.C. (*via video/telephone conference*), Robert Phelps, Members of the Public (*via video/telephone conference*), and Peggy Dowswell, Pinnacle Consulting Group, Inc. (*via video/telephone conference*).

Call to Order/Declaration of
Quorum:

Director Powell noted that a quorum of the Board was present and therefore called the special meeting of the Board of Directors of the Pioneer Hills Metropolitan District to order.

Directors Matters/Disclosure
Matter:

Director Discussion Items:

Director Powell inquired about claims and noted this item

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would be discussed under financial matters.

Resignation of Director Whyte: The Board discussed the resignation of Director Whyte effective August 21, 2020. Ms. Seaver was requested to assist with transfer of documents to new management/accounting consultant once a consultant is approved by the board.

Approval of Minutes -

Approval of August 12, 2020
Special Meeting Minutes:

After review and discussion, and upon motion by Director Eno, second by Director Kerr and unanimous vote, the Board of Directors approved the minutes of its August 12, 2020 special meeting as presented.

Legal Matters:

Consider Approval of
Accounting Services:

Director Eno reported on her outreach to two different accounting and management services and asked Ms. Dowswell to attend. The Board noted Pinnacle Consulting Group, Inc.'s lower fees and their extensive wetlands management experience. Discussion ensued regarding budget for accounting, management and legal in for both 2020 through 2021 in an amount of \$20,000 for routine accounting and management services.

Upon motion by Director Eno, second by Director Houston and unanimous vote, the Board approved engagement of Pinnacle Consulting Group, Inc. subject to terms approved by general counsel and final approval at the next Board meeting.

Ms. Dowswell addressed the Board, noting that she was pleased to work with the District and for new Boards they prepare informational materials for new board members. Director Houston asked Mr. Dowswell about her skills regarding wetlands. Ms. Dowswell noted the consolidated disciplines in the management company. She noted they currently manage six wetlands and are all conversant in wetlands permits.

Legal Budget and Fee
Agreement:

Ms. Seaver reviewed her legal budget and fee agreement with the board. Following discussion, and upon motion by

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Director Eno, second by Director Kerr, the proposed Legal Budget and Fee Agreement for 2020 was approved.

Financial Matters:

Claims:

The Board reviewed claims in an amount totaling \$5,692.50. Following discussion, and upon motion by Director Eno and second by Director Kerr, the Board unanimously approved and ratified payment of claims.

Debt Service Detail:

The Board discussed the District's current mill levy, the requirements to certify a mill levy to cover the costs and a review of debt service detail. Director Powell reported on her research of various mill levy scenarios, including debt service detail.

Other Business:

The Board noted that the next meeting will be scheduled by Ms. Dowswell to consider outstanding items and conduct a hearing on a 2021 budget.

Adjournment:

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

DocuSigned by:

Erin Kerr

Secretary 8A020E2F6E23493...