

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PIONEER HILLS METROPOLITAN DISTRICT

Held: Tuesday, November 7, 2023, at 5:00 p.m., via video conference at:

<https://us06web.zoom.us/j/88038287202?pwd=CvXktrboQgWeo05vHjcpRYzbuDLyBE.1>

Meeting ID: 880 3828 7202 Passcode: 791755

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Attendance	<p>A special meeting of the Board of Directors of the Pioneer Hills Metropolitan District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:</p> <p>Doug Houston, President Rosalynn Feagins, Treasurer Amy Trautman, Secretary Scott Dimick, Assistant Secretary Victor Villarreal, Assistant Secretary</p> <p>Also present were: Diane Rodriguez, Community Resource Services of Colorado, LLC Karl R. Ogden, Icenogle Seaver Pogue, P.C.</p>
Call to Order/ Declaration of Quorum -	<p>Director Houston, noting the presence of a quorum, called to order the special meeting of the Board of Directors of Pioneer Hills Metropolitan District at approximately 5:00 p.m.</p>
Directors Matters/Disclosure Matters -	<p>Ms. Ogden advised the Board of Directors that pursuant to Colorado law, certain disclosures may be required prior to taking official action at the meeting. The Board of Directors reviewed the agenda for the meeting, following which each director confirmed the contents of written disclosures previously made, if any, stating the fact and summary nature of any matters, as required by Colorado law, to permit official action to be taken at the meeting. Additionally, the Board of Directors determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.</p>
Approval of Agenda	<p>Upon motion by Director Trautman, second by Director Houston and unanimous vote, the Board of Directors approved the agenda as presented.</p>

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Public Comment For Matters Not on Agenda There were none.

Approval of Minutes – July 11, 2023, Meeting Minutes: After review and discussion, upon motion by Director Trautman second by Director Feagins, and unanimous vote, the Board of Directors approved the meeting minutes for July 11, 2023.

Financial Matters PUBLIC HEARINGS:

Conduct Public Hearing on the Amended 2023 Budget and Consider Adoption of Resolution to Amend the 2023 Budget: A notice of the public hearing was posted to the District website and otherwise published in accordance with Colorado law. Director Houston opened the public hearing. There being no public in attendance and no comments received, Director Houston closed the public hearing for the 2023 amended budget.

Ms. Rodriguez explained that the 2023 budget was amended due to the past due payment due to The City of Aurora for the ARI mill levy. Going forward Ms. Rodriguez will be making the payment monthly. Ms. Ogden also noted that she initiated a conversation with the City of Aurora to use the mill levy funds to reinvest in the wetlands for maintenance and repairs, but the City of Aurora would not consider this, therefore the 1 mill for the ARI will continue to be paid monthly to the City of Aurora. Upon motion by Director Feagins, second by Director Trautman, vote was taken, and motion carried unanimously to amend the 2023 budget as presented.

Conduct Public Hearing Regarding the proposed 2024 Budget, Consider Adoption of 2024 Budget, Consider Approval of Resolution to Adopt Budget, Certify Mill Levies and Appropriate Expenditures: A notice of the public hearing was posted to the District website and otherwise published in accordance with Colorado law. Director Houston opened the public hearing. There being no public in attendance and no comments received, Director Houston closed the public hearing for the 2024 proposed budget.

Ms. Rodriguez presented the proposed 2024 budget. She explained the mill levies with and without the passing of Proposition HH. The proposed mill levies are 10 mills for the general fund, 1 mill for the ARI and 28.5 Mills for the Debt service fund. The Board discussed several options and the reserve amount noted for the wetlands. There was further discussion on mill levy amounts and reserves. Upon motion by Director Feagins, second by Director Trautman, vote was taken, and motion carried unanimously to approve the 2024 budget, approve the

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general fund mill levy at 10.000, ARI mill levy at 1.000 and the debt service fund mill levy at 28.5 subject to the final AV and outcome of Proposition HH and if possible lower the debt service mill levy.

Claims – Ms. Rodriguez reported on the District’s claims. The Board asked for the claims to be distributed to all directors for review and Director Feagins will sign for approval of claims. Upon motion by Director Houston, second by Director Trautman, and unanimous vote, the Board of Directors ratified and approved the claims as presented.

Cash Position and Financial Update – Ms. Rodriguez provided an update on the current financial cash position and financial statements.

Management Items

There were none.

Director’s Items

Review and Consider 2024 Annual Administrative Matters: The Board discussed meeting dates and scheduling. Also noted that the Director positions need to be changed to the following. Amy Trautman will be Secretary and Scott Dimick will be Assistant Secretary. The District’s next regular election will be conducted by Community Resource Services of Colorado, LLC and the DEO will be Elizabeth Blair. The Board decided the 2024 meeting schedule will be as follows. January 16th, August 20th, and November 19 at 5:00 p.m. Upon motion by Director Houston, second by Director Trautman, and unanimous vote, the Board of Directors adopted the 2024 Annual Administrative Resolution as amended.

Wetlands Update: Directors Trautman and Villarreal updated the Board on wetland matters. The Committee received 3 bids and only two are viable. One from Monarch and the other from Colorado Deck & Landscape. Monarch provided bids for both treated red wood and Trex and Colorado Deck & Landscape provided bid for Trex. Information presented is that Wood is considered a “fast burn” while Trex is a “slow burn”. The bid amounts include all materials and labor except for the concrete, which should not need any replacement. There was a question if a handrail should be added or keep the same with the guard Board. There was continued discussion if the Metro District should only subsidize the project and leave the HOA to make the decisions or to play a bigger role in determining the bid options, etc. Ms. Ogden noted that when the District makes a determination on the ownership of the bridges, insurance coverage will need to be reevaluated.

Other Business

There was discussion about the sidewalk along Parker Road between the new storage facility and the edge of the shopping center. This area needs to be maintained and is currently overgrown. The Board needs to determine if it is indeed the Metro District’s responsibility.

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Adjournment:

There being no further business to come before the Board, upon motion by Director Houston, seconded by Director Dimick, and unanimous vote, the meeting was adjourned at 7:46 p.m.



Secretary of the Meeting